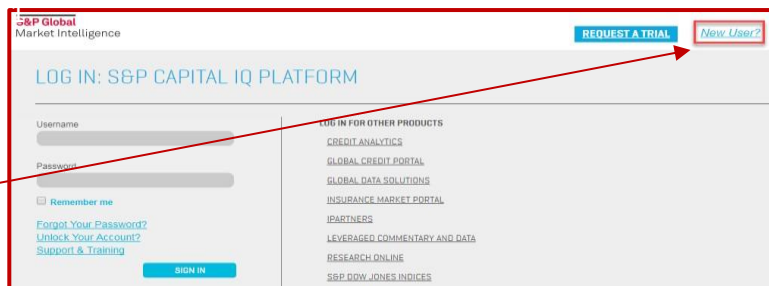


# S&P Capital IQ Academic Platform Self-Registration

## Steps:

### 1: Access the platform

There should be a Capital IQ Link already available in your library's database listings for Capital IQ ([www.capitaliq.com](http://www.capitaliq.com)) that you can access from within the school's firewall. Once you open that link, Click on **"New User?"** in top right corner.



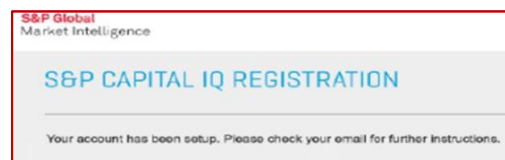
### 2: Submit your email

Enter your email address, use an e-mail address having your school's domain, then click **"Submit."**



### 3: Check your email

You will be directed to a page that tells you to check your email to continue setting up your account.



### 4: Reset your password

You will receive an email with the headline *"S&P Capital IQ Access Information."*

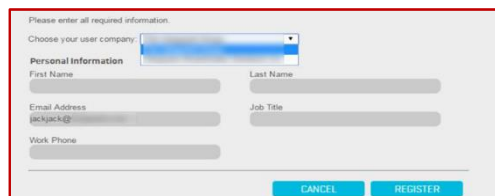
In the e-mail, click the link **"Reset your password."**



### 5: Update personal info

Once you reset your password, you will be prompted to update your personal information.

When finished, click **"Register."**

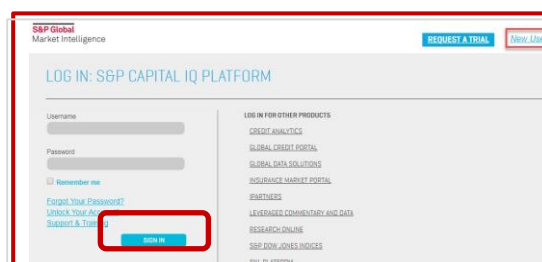


### 6: Self-identification

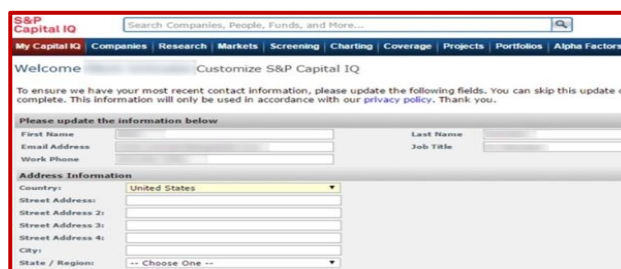
To complete the registration process, you can use the same link to the S&P Capital IQ platform that you used earlier to log in (Step 1) - only this time **enter your new credentials** instead of clicking on New User as earlier.

Enter your new User Name and Password and click on

**SIGN-IN.**



You'll be taken to a self-identification page where you enter your information to customize your account.



**For site Tutorial videos, go to this link below**

<https://tinyurl.com/Capital-IQ-tutorials>